



PRIVACY POLICY

The Directors of Oxford Educational Supplies Limited recognise the importance and value of your privacy. We have prepared this Privacy Statement to explain what personal data we collect, how we use it and for what purposes.

We are committed to collecting and using such data fairly and in accordance with the requirements of the GDPR.

What we collect

We may collect the following information:

- full name and school/company name
- company contact information including email address, 'phone and fax numbers.

What we do with the information we gather

We require this information to understand your needs and provide you with a better service, and in particular for the following reasons:

- Internal record keeping.
- We may use the information to improve our products and services.
- We may periodically send promotional emails about new products, special offers or other information where we feel we have legitimate business reasons to do so. We will always respect your wish not to receive such materials.

We will not sell, distribute or lease your personal information to third parties under any circumstances unless required by law to do so. We will only use your details to send you relevant information on the products and services if Oxford Educational Supplies Limited. We will not use your personal information to send you promotional information about third parties.

Your data, your rights

You have the right to object to how we process your personal information and you have the right to be forgotten. You also have the right to access, correct, sometimes delete and restrict the personal information we use. In addition, you have a right to complain to us and to the data protection regulator.

Contact details are shown here.

Christopher T Poole
Managing Director

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Information Commissioner: ico.org.uk/global/contact-us

Links to other websites

Our website may contain links to other websites of interest. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

Updates to our Privacy Policy

This Privacy Notice was adopted in May 2018. This Privacy Notice may be updated periodically and without prior notice to you to reflect changes in our personal information practices. We will post a prominent notice on relevant websites to notify you of any significant changes to our Privacy Notice and indicate at the top of the Notice when it was most recently updated. If we update our Privacy Notice, in certain circumstances, we may seek your consent.

Resolved and adopted at a meeting of the Board of Directors held at the company registered address on 24th May 2018:

Christopher T Poole
Chairman and Managing Director

Janey Poole
Director and Company Secretary